

## ASO AC Meeting

7 November 2018

### Minutes

Attendees	Observers	Apologies
<b>AFRINIC</b> Noah Maina (NM)	<b>ARIN</b> Nate Davis (ND) Richard Jimmerson (RJ) Sean Hopkins (SH)	<b>AFRINIC</b> Fiona Asonga (FA) Omo Oaiya (OO)
<b>APNIC</b> Brajesh Jain (BJ) Aftab Siddiqui (AS) - Chair	<b>LACNIC</b> Gianina Pensky (GP)	<b>APNIC</b> Henri Kasyfi (HK)
<b>ARIN</b> Kevin Blumberg (KB) – Vice Chair Louie Lee (LL) Jason Schiller (JS)	<b>ICANN</b> Carlos Reyes (CR)	
<b>LACNIC</b> Hartmut Glaser (HG) Ricardo Patara (RP) – Vice Chair Jorge Villa (JV)		
<b>RIPE NCC</b> Nurani Nimpuno (NN) Filiz Yilmaz (FY) Hervé Clément (HC)		
<b>Secretariat</b> German Valdez (GV) - Executive Secretary Susannah Gray (SG) – Scribe		

### New Action Items from this Meeting

- NEW ACTION ITEM 181107-01: AS to forward the text relating to Recommendations #6 and #7 (gPDP) to the NRO EC after a seven-day comment period.
- NEW ACTION ITEM 181107-02: AS to forward the text relating to Recommendations #9 and #10 (Chair and Voce Chair roles) to the NRO EC after a seven-day comment period.
- NEW ACTION ITEM 181107-03: ALL to review the proposed changes to the ASO AC mailing lists (Recommendation #16) with a view to approve after a seven-day comment period.
- NEW ACTION ITEM 181107-04: HC to draft the 2018 Work Plan Activity Review and circulate before the December ASO AC Teleconference.
- NEW ACTION ITEM 181107-05: ALL to review the 2019 ASO AC Work Plan and provide input before the December ASO AC Teleconference.
- NEW ACTION ITEM 181107-06: AS, KB and RP to draft the Annual Transparency Review and circulate before the December ASO AC Teleconference.

- NEW ACTION ITEM 181107-07: Secretariat to provide an overview of the personal data currently on aso.icann.org website.
  - NEW ACTION ITEM 181107-08: GV to circulate the list of dates for the 2019 teleconferences.
  - NEW ACTION ITEM 181107-09: All – Each region to select a representative for the ICANN 64 ASO Public Session Planning Team by 17 November 2018.
  - NEW ACTION ITEM 181107-10: Secretariat to check that the Seat 10 announcement was circulated to the relevant lists in each region and request that RIR staff circulate a reminder.
- 

## Agenda

0. Welcome
  1. Roll Call
  2. Agenda Review
  3. Approval of Minutes
    - a. October 2018
  4. ASO Review
    - a. Recommendations #6 and #7 (proposal sent by HC on 22 October)
    - b. Recommendations #9 and #10 (text to be sent to the NRO EC)
    - c. Recommendation #12 (Officially have in record the action taken from the notes regarding Secretariat adding NomCom contacts to the ASO website)
    - d. Recommendation #16 (proposal sent by Aftab 26 October)
  5. 2018 Work Plan
    - a. Draft 2018 Work Plan Activity Review – Volunteer
    - b. Draft 2019 ASO AC Work Plan – volunteer
    - c. Annual Transparency Review
  6. Personal Data on ASO website
  7. ICANN Debrief
    - a. ASO Workshop Results and Follow up
    - b. ASO AC Procedures Redline Document
    - c. ASO AC Teleconferences Time
    - d. ICANN 64 ASO Public Session Team
  8. Reports
    - a. RIPE Meeting
    - b. ICANN Board Election (No ICANN Board members on the call)
  9. ASO AC Chair Nominations Period
  10. AOB
  11. Adjourn
- 

## 0. Welcome

KB welcomed the attendees and explained that AS had asked him to chair this teleconference due to logistical issues on his side.

## 1. Roll Call

GV performed the roll call and declared quorum, noting that this was the first meeting to be held under the new quorum rules: there were 10 ASO AC members on the call and four out of the five regions were represented.

## 2. Agenda Review

JS asked if the ASO AC members present were comfortable completing the agenda as written with only four of the five regions represented. He asked if any items should be deferred.

There were no objections to completing the agenda as written.

HC added an item to AoB: *ccNSO Review Survey Report*.

## 3. Approval of Minutes

### a) October 2018

GV noted that the minutes had been amended according to comments from JS.

HC proposed the motion to approve the minutes from the October 2018 ASO AC Teleconference. BJ seconded the motion. There were no objections. KB asked the Secretariat to publish the minutes on the ASO AC website.

## 4. ASO Review

### a. Recommendations #6 and #7 (proposal sent by HC on 22 October)

HC noted that he had compared the Global Policy Development (gPDP) Processes outlined in the ASO MoU Attachment A and in the ASO AC Operating Procedures. The following text had been sent to the AC-Coord mailing list for consideration:

*“Purpose if this working group is to compare and align the GDPD processes as outlined in MoU attachment A and ASO AC operating procedures.*

*2017 Independent ASO review raised 2 dedicated recommendations:*

- *Recommendation # 6: The ASO AC should ensure that procedures are developed for Steps 12, 15 and 16 of the GDPD as described in Attachment A of the ASO MoU.*

*Regarding Step 12, we as ASO AC have to confirm if § 6.6.2.3 fills needs of step 12. Specific natures of step 15 and 16 let us think that it's on NRO EC side to consider the issue.*

- *Recommendation # 7: The ASO should consider the adoption of a single, authoritative description of the GDPD for global numbering policies. The same description of the GDPD should appear in Attachment A of the ASO MoU and the relevant section of the Operating Procedures of the ASO AC (Currently Section 6).*

*We consider that the ASO MoU (and specifically the attachment A) is the authoritative document from which ASO operational procedures are defined. ASO MoU should only contain high level policy descriptions and perhaps operational descriptions should be removed from the Attachment A. We request NRO EC if*

*there is their wish the MoU to be cleaned up. Work of the ASO AC is to re-read the Operational Procedures to check if there is a complete ad equation between the 2 documents.”*

HC proposed the motion to forward the text as written to the NRO EC after a seven-day comment period on the mailing list. KB seconded the motion. There were no objections.

**NEW ACTION ITEM 181107-01: AS to forward the text relating to Recommendations #6 and #7 (gPDP) to the NRO EC after a seven-day comment period.**

**b. Recommendations #9 and #10 (text to be sent to the NRO EC)**

AS noted that, as agreed during the recent ASO AC Workshop at ICANN 63, the proposed text dealing with the following Recommendations had been sent to the mailing list:

- *Recommendation # 9: The ASO AC should implement term limits for the positions of Chair and Vice-Chair.*
- *Recommendation # 10: The ASO AC should ensure that the duties of the Address Council Chair and the Address Council Vice-Chairs need to be added to the ASO AC Operating Procedures.*
- *Recommendation # 15: ASO AC meetings should be open to the public, except for discussions regarding the selection of individuals for ICANN roles.*

HC asked for clarification on 4.4.2. *“Appointment of Vice Chairs, (c) [appointees shall] not have served as Chair (excluding as an acting Chair from a casual vacancy) at any time in the previous calendar year.* He asked if there were any objections to this and noted that this would mean that a Chair could not serve as Vice Chair if they had chaired the group in the previous calendar year.

There were no objections.

KB proposed the motion to forward the text as written to the NRO EC after a seven-day comment period on the mailing list. BJ seconded the motion. There were no objections.

**NEW ACTION ITEM 181107-02: AS to forward the text relating to Recommendations #9 and #10 (Chair and Voce Chair roles) to the NRO EC after a seven-day comment period.**

**c. Recommendation #12 (Officially have in record the action taken from the notes regarding Secretariat adding NomCom contacts to the ASO website)**

KB noted that the following action item was assigned during the NRO EC – ASO AC Joint session at ICANN 63:

*Action Item 181010-1: Secretariat to update the ASO AC Operating Procedures to reflect the approved changes to quorum and to send confirmation to the AC-COORD Mailing list.*

GV noted that the contact details were already on the ASO and NRO websites. The action item was closed.

**d. Recommendation #16 (proposal sent by Aftab 26 October)**

AS noted that the text relating to Recommendation #16 had been discussed during the ASO Workshop at ICANN 63 and sent via the mailing list for final comment:

*“Recommendation # 16: For its internal communications, and for most matters related to the operations of the ASO, the ASO should favour the use of a publicly archived mailing list. In exceptional circumstances,*

for issues (e.g. Board appointments) that cannot be discussed in public, a non-publicly archived list should be used.

*Existing Mailing List:*

- *ac@aso.icann.org (only for ASO-AC members for ICANN Board elections)*
- *aso-announce@aso.icann.org (open to the public but secretariat can post, last email October 2014)*
- *aso-policy@aso.icann.org (open to public and subscribers can post, last June 2018)*
- *nom-com@aso.icann.org (For Election of NomCom candidate)*
- *QRC mailing list and IC mailing list for the specific purpose only*

*Proposal:*

- *Create a new mailing list for ASO AC's day to day operations and make it publicly archived (ac-discuss@aso.icann.org)*
- *Create a new mailing list for ASO-AC's internal discussion (ac-internal@aso.icann.org)*
- *Close existing mailing list (ac-coord@aso.icann.org) and archive it for ASO-AC and Secretariat access.*
- *Make it known on ASO Website, as the usual address to reach ASO AC. The list will be moderated by NRO Executive Secretary. Allow non-ASO AC member posts but do not allow subscription from non-members.*
- *All other existing mailing lists will function as it is*

KB proposed the motion to approve the text as written after a seven-day comment period on the mailing list. JS seconded the motion. There were no objections.

**NEW ACTION ITEM 181107-03: ALL to review the proposed changes to the ASO AC mailing lists (Recommendation #16) with a view to approve after a seven-day comment period.**

## **5. 2018 Work Plan**

### **a. Draft 2018 Work Plan Activity Review – Volunteer**

HC volunteered to draft the 2018 Work Plan Activity Review.

**NEW ACTION ITEM 181107-04: HC to draft the 2018 Work Plan Activity Review and circulate before the December ASO AC Teleconference.**

### **b. Draft 2019 ASO AC Work Plan – Volunteer**

BJ and KB offered to help draft the document.

LL (via chat) noted that he had circulated a redline version a few weeks ago and encouraged the ASO AC to review and comment on it.

**NEW ACTION ITEM 181107-05: ALL to review the 2019 ASO AC Work Plan and provide input before the December ASO AC Teleconference.**

### **c. Annual Transparency Review**

AS volunteered to draft the Annual Transparency Review and asked the Vice Chairs to assist.

**NEW ACTION ITEM 181107-06: AS, KB and RP to draft the Annual Transparency Review and circulate before the December ASO AC Teleconference.**

## **6. Personal Data on ASO Website**

KB noted that the [aso.icann.org](http://aso.icann.org) website contained the data, such as CVs and detailed personal information, of previous appointees and candidates. He asked whether this data should be removed or whether it needed to be retained for historical reasons: once a candidate had been appointed, was there any reason for such information to be kept online?

KB continued that he did not believe it necessary to keep personal information on the website once an appointment had been made. He added that, in most cases, the data had been moved to an uncategorized part of the website but was still being cached by search engines. He suggested a timeline be set up for removing it.

BJ commented that, after the ICANN NomCom makes its selection and all approval processes have been completed, all candidate data was removed from the ICANN website. He believed that the information was archived and could only be accessed under specific circumstances. He added that, after the selection of candidates was complete, candidate data should also be removed from the ASO website.

AS asked why all previous nomination details needed to be kept on the site once the nominations had been completed.

NN noted that it was not clear what kind of data KB was suggesting be removed. She added that it was important to have information about each nomination on the website for transparency reasons. She understood that it was not appropriate for some information, such as date of birth, to be displayed on the website but thought that if people were aware that the data they submitted would be displayed on the website, it should not be removed.

KB noted that the personal data did not have to be removed immediately. He noted that a procedure should be drafted about what data would be kept visible on the ASO website and why. He noted that he supported using the same principles as the ICANN NomCom. An ASO policy for this could be discussed in the future but the personal data currently on the ASO website should be put in a historical archive and removed from public view.

JV noted (via chat) that it might be important to keep the data so that the ASO AC can access it in the future.

AS agreed (via chat) but noted that most nominees were not aware that the data would be publicly available forever.

**NEW ACTION ITEM 181107-07: Secretariat to provide an overview of the personal data currently on [aso.icann.org](http://aso.icann.org) website.**

*LL joined the call at 11.50 am (UTC).*

## **7. ICANN Debrief**

### **a. ASO Workshop Results and Follow up**

KB noted that the ASO Workshop during ICANN 63 had been worthwhile and thanked everyone for their contributions. During that session there had been discussion on how the workshop could be composed in

the future: an open session was a slightly different way of doing things but there were community members in the room and the discourse was good.

There were no other comments.

#### **b. ASO AC Procedures Redline Document**

AS noted that there were some ambiguities in the Operating Procedures regarding appointments to ICANN bodies: he was waiting to hear from the NRO EC on whether the ASO AC should only appoint representatives to the ICANN Board and NomCom and to no other bodies/groups. He asked whether it might be better to have a specific procedure to appoint a representative to the NomCom. Currently the only procedure for appointments in the Operating Procedures referred to the appointment of representatives to ICANN Board seats 9 and 10.

GV confirmed that the NRO EC is currently reviewing the ASO/NRO current/future appointments.

#### **c. ASO AC Teleconference Time**

KB noted that, during the ASO Workshop at ICANN 63, GV had presented an overview of the time zones in which the ASO AC representatives reside. The general conclusion was that shifting the time of the teleconference would create issues for more people than it does currently and the recommendation was not to change it. After some discussion, there was a suggestion to move the time of the teleconference ahead by one hour to 12 UTC.

LL noted that moving the teleconference ahead by one hour would be helpful to those in the PST time zone but if that negatively impacted the majority of the ASO AC then the teleconference time should remain at 11am UTC.

KB suggested that, after the list of 2019 teleconference dates has been circulated, there could be a one-week review period to discuss moving the teleconference time ahead by one hour to 12 UTC.

**NEW ACTION ITEM 181107-08: GV to circulate the list of dates for the 2019 teleconferences.**

#### **d. ICANN 64 ASO Public Session Team**

AS noted that the ICANN 64 public session had been discussed during the ASO AC Workshop Session at ICANN 63. He proposed that a team with a representative from each region be formed to prepare a plan for the ICANN 64 public session.

He continued that he had approached various people, including the President of IANA/PTI and RIR staff, about reporting during an ASO public session and that there was interest in this.

KB agreed that such reports could help to improve community interest in the ASO's work and that more preparation for the public session could improve the experience for the community.

CR added (via chat) that he would work with the team and ASO AC leadership to help with the planning.

**NEW ACTION ITEM 181107-09: All – Each region to select a representative for the ICANN 64 ASO Public Session Planning Team by 17 November 2018.**

## **8. Reports**

#### **a. RIPE Meeting**

HC gave a short update on the recent RIPE 77 Meeting.

#### **b. ICANN Board Election (No ICANN Board members on the call)**

KB asked all observers to leave the call.

At 12:18 UTC GV confirmed that all observers had disconnected and that only the ASO AC members and ASO/NRO Secretariat remained on the call.

*NM joined the call at 12:19 UTC.*

The ASO AC discussed the upcoming elections for ICANN Board Seat 10.

**NEW ACTION ITEM 181107-10: Secretariat to check that the Seat 10 announcement was circulated to the relevant lists in each region and request that RIR staff circulate a reminder.**

### **9. ASO AC Chair Nominations Period**

GV reminded the ASO AC that the call for nominations for ASO AC Chair is due to open on 1 December 2018. In the December teleconference the dates for the voting period would need to be discussed.

KB asked if all regions would have completed elections for and appointments of the 2019 ASO AC representatives by 1 December.

AS noted (via chat) that LACNIC and AFRINIC still needed to make their appointments.

GV added that that not all Board appointments to the ASO AC had been completed yet.

KB suggested that a note be sent to any region that has not completed the appointment process to let them know that the ASO AC intended to open nominations on 1 December.

### **10. AOB**

#### **a. ccNSO Review Survey Report**

HC explained that the SO/AC Chairs had been asked to participate in the ccNSO Review and that he had responded to the survey in a personal capacity.

AS added that he had responded to the request to the SO/AC Chairs noting that the ASO AC could not formally respond. The ccNSO had asked if someone who understood the Numbers community could respond in a personal capacity and HC had volunteered to do so.

### **11. Adjourn**

BJ proposed the motion to adjourn. KB seconded. There were no objections. The meeting ended at 12:37 UTC.



